

## Individual Well Permit Application Review Checklist

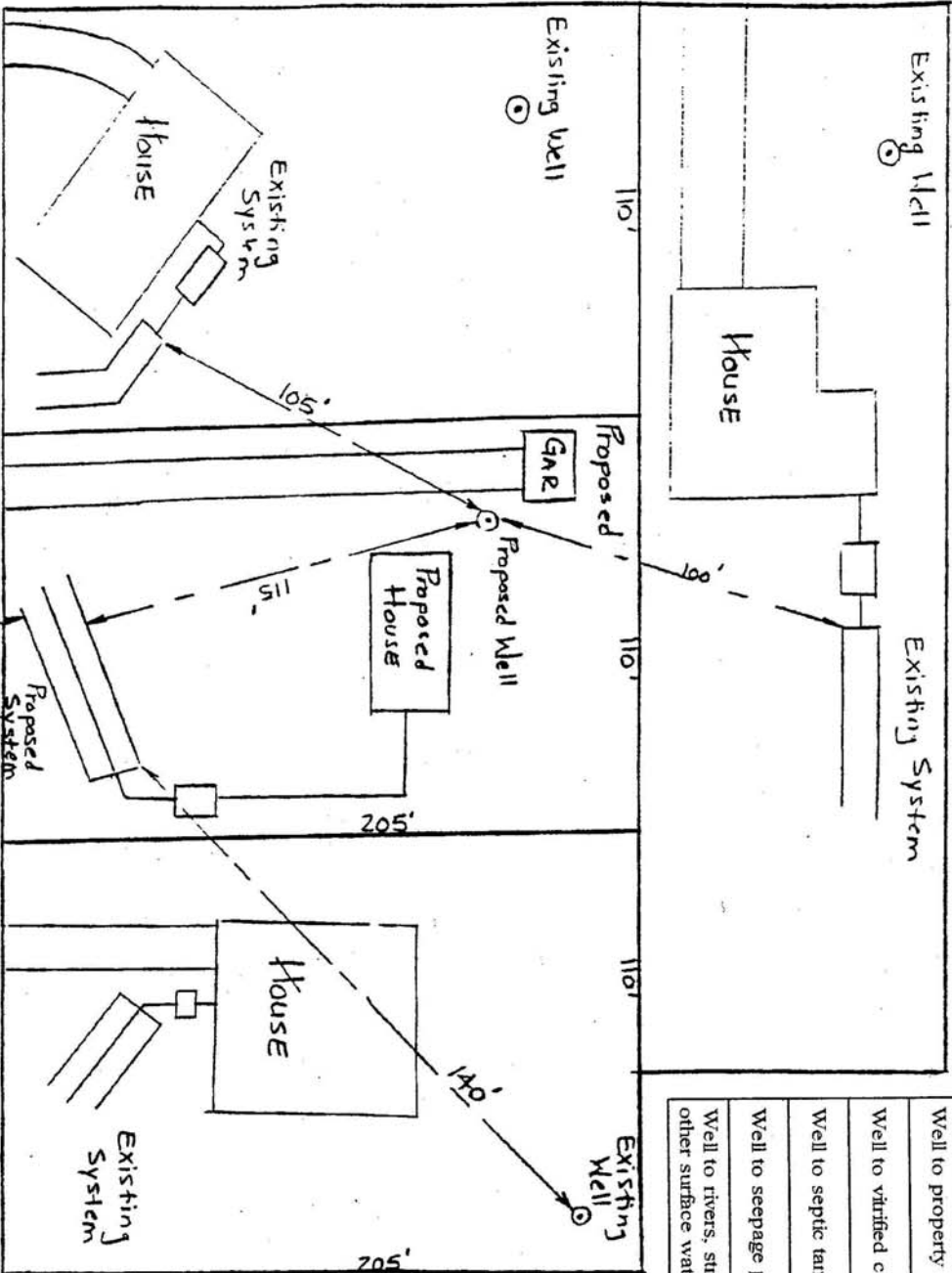
- ☐ All items in application completely and correctly filled out in ink.
- ☐ Copy of the Office of the State Engineer Permit (121 Tijeras NE, Suite 2000)
- ☐ Check or money order made out to Bernalillo County for \$25.00
- ☐ Zone atlas page with parcel highlighted (available at BCEH front desk)
- ☐ Detailed site plan (see back for an example site plan and required setbacks) to scale on a separate sheet of paper that includes:
  - *Location of well*
  - *Setback distances to all septic tanks, disposal fields, and structures (including those on adjacent properties) within 150 feet of the proposed well location*
  - *Any other sources of contamination (i.e., underground storage tanks, manure piles, animal pens, etc.)*
  - *Existing wells*
  - *Water lines*
  - *Sewer lines*
  - *Arroyos or canals*
  - *Property lines*
  - *Easements (i.e., AMAFCA, roadways, etc.)*
  - *Flood zones*

⊠ ⊠ ⊠ ⊠ ⊠ BE ADVISED ⊠ ⊠ ⊠ ⊠ ⊠

**All individual wells MUST receive a Final Inspection. The permit holder (or driller) must call 314-0310 to schedule the inspection. (24-hour notice is required)**

**Wells installed without a permit (or that do not meet permit specifications) may be required to be plugged and abandoned at well driller or property owner's expense.**

## Sample Site Plan



### Required Setback Distances

Well to watertight sewer lines or drainlines	10 feet
Well to property lines	10 feet
Well to vitrified clay or concrete sewers	100 feet
Well to septic tanks	50 feet
Well to seepage pits or disposal fields	100 feet
Well to rivers, streams, ditches, ponds, or other surface waters	100 feet